

AAPS Meeting Notes

2/26/15

1. E-day
 - a. We handed out E-day t-shirts; please wear them to E-day
 - b. E-day will be held from 9 am-1 pm at the college of engineering
 - c. We will do three demonstrations: liquid nitrogen freezing, chromatography and effervescent tablets
 - i. Steve, Maddy, Dalia and Nico will discuss the logistics of liquid nitrogen freezing at 1 pm on Friday
 - ii. Derek will be responsible for the chromatography
 - iii. Nico will be responsible for the tablets
 - d. We will have two shifts: 8-11 am and 11-2 pm
 - i. Dalia, Nico, Steve and Ashley will volunteer from 8-11 am
 - ii. Danny, Derek, Shaoying and Maddy will volunteer from 11-2 pm
2. Water bottle sales
 - a. We still have water bottles (\$7) and one t-shirt (\$10)
 - b. We still have lots of water bottles to sell
3. AAPS memberships
 - a. Ashley is in charge of making sure free memberships are given out and that people sign up for memberships
 - b. We have ten free memberships to give out this year; anyone who has already received one is not eligible to receive another one
4. PR team
 - a. Shaoying, Derek and Danny will update the website to include more recent pictures, event information, etc.
 - b. They will also be responsible for managing the organization Facebook page
 - c. Need to make sure that we get pictures at AAPS events
 - d. For E-day, Steve will make sure to get the department camera and Danny will update the Facebook page
5. Workshops
 - a. Attendance for the Endnote workshop was poor
 - b. We discussed future workshops, but we didn't reach a consensus on future workshops
 - c. We will still hold a qualifying exam workshop in late March/early April
 - d. Steve will be responsible for planning the event, picking panel members, etc. making sure to pick people with diverse committee members
6. K-12 Outreach
 - a. Nico and Maddy will be responsible for planning the event
 - b. Event would be held in Glasgow, KY (about 2 hours away)
 - c. We are applying for grant money to pay for travel
 - d. We will set a date later, but must be held by mid-May

7. Finances
 - a. We need to verify that our finances are up-to-date and correspond to number than Lin had at end of 2014
8. New students
 - a. Dalia will be responsible for making new student welcome bags with water bottles, lab coats, etc.
 - b. We can get lab coat sizes from Catina so we can order embroidered lab coats
9. Welcome committee
 - a. AAPS can assist in planning and running welcome events
 - b. Maddy will talk to Erin about merging/sharing responsibilities for this event
10. Potential future events
 - a. We can hold another happy hour event
 - b. Plant tour – Derek and Nico will contact companies about tour dates during the summer
 - c. Heart walk – Maddy will talk to Sonja about groups, etc.