1. Habitat for humanity

- a. We would like to donate to habitat for humanity in honor of Dr. Bummer, who was a member and supporter of our chapter
- b. We decided that \$500 would be an appropriate amount to donate, considering our current budget
- c. We would also like to get information about the actual build when available

2. Outstanding student chapter award

- a. Derek is in charge of the application
- b. We need to complete the application by 6/8
- c. Please help Derek by providing necessary information whenever possible

3. Student memberships

- a. We need to double-check that everyone is up to date on their AAPS membership, especially officers
- b. There are some discrepancies with the membership, i.e. people who graduated but are still members of the student chapter
- c. Fixing these memberships will become quickly complicated, and it is possible that these members would like to remain associated with the student chapter
- d. We will table this discussion unless it becomes an issue

4. PR team

- a. Website has been mostly updated, but we still have some minor changes to make and things to update
- b. Useful links link needs to be updated
- c. Links should also be added to facebook page

5. Qualifying exam workshop

- a. This should have been done in March, but it still hasn't been planned.
- b. We can just get the slides from Dr. Pauly, if he is unable to make it.
- c. We should really just go ahead and plan this, since it's been more work trying to get this planned than actually hosting it will be.

6. Industry trip

- a. We are planning on visiting Patheon on July 23rd
- b. Nico will e-mail everyone with a description of the event and to get a head count.
- c. Ashley will present a 10 minute presentation on the current state of the COP
- d. We will tour the labs and their contract facilities
- e. We want to rent vehicles to drive, so we need to find out how many days in advance we need to contact the motor pool

7. Finances

- a. Maddy, Ryan and Lin will meet to reconcile our financial records with bank statements
- b. They will do this within two weeks

8. Welcoming committee

a. Dalia will be in charge of planning events, etc. for summer students

9. Events

- a. We want to plan a trip to a Lexington Legends game sometime in late June or July
- b. Danny will pick a date

10. Other ideas

- a. We have contacts at Beckman, so we could visit there for an alternative career workshop
- b. Guest speaker everyone will bring a list of three people to discuss inviting, with at least one speaker in driving distance