

AAPS-UK memorandum

to: AAPS-UK Executive Committee

from: Christina M. Charriez, AAPS-UK Secretary

Phone: 257-2560

E-mail: cmchar0@pop.uky.edu

subject: Minutes: Executive Committee Meeting on 1/12/01

date: 01/19/01

A meeting of the Executive Committee was held on 1/12/01 at 3 pm.

Members of the Executive Committee present:

Josh Ayers, Chair

Bethel Sharma, Vice-Chair

Josh Ring, Treasurer

Chandra Patel, Historian

Christina Charriez, Secretary

Members of the Executive Committee absent:

Scott Webb, Past Chair

Santos Murty, GPC

Topics discussed:

- The chair proposed that each member express the role his or her position will play throughout the year and be aware of the duties that are expected from each member. The chair would like the position of treasurer to branch out and include fundraising. Money could be used to bring in speakers providing forums similar to the roundtable discussion last fall with Glenn Miller. In addition, the possibility of students presenting posters and creating an industry sponsored "best poster award" was discussed. The chair also stated that he would like the position of secretary to expand if other committee members require assistance.
- Website updates: The committee would like to request that each graduate student submits an update using the AAPS-UK provided template. For now, this does not need to consist of publications, posters and research interests. Instead, we ask that each student begin their biographical sketch by completing the demographic fields: name, email address, lab phone number, advisor, AGS, previous institutions of study, and hometown.

New proposals:

- Current updates and additions to faculty web pages that help to guide students in choosing a lab will be suggested. Such information may include faculty interest in mentoring students, number of students currently working in the faculty member's lab, and specific projects that may be available to students
- The possibility of a hard copy booklet is in discussion with Dr. Anderson containing graduate student information similar to that of the Web site.
- The chair has proposed to begin fund raising activities to supplement the annual support of \$500 from the national chapter. These funds will be used to provide food at meetings and to organize special gatherings and outside activities. It may be possible to receive additional funds from the division in a "matching" of funds program.
- Meetings with the student body: after some discussion, it was decided that monthly meetings would be too difficult to schedule and would result in poor turn-out. A goal of the committee this year is to improve attendance at these meetings; therefore, formal meetings will be held less often, such as twice per semester and once in the summer. In addition, other less formal gatherings will be offered, as the chair would like very much to keep the student body informed. The executive meeting will plan to meet once a month. Proposed activities to further consider include a bowling night and intramural soccer.

Future plans:

The first " Bullpen Brunch" will be scheduled in the near future providing donuts and other breakfast items and offering a setting in which students can learn about AAPS-UK and express their questions or concerns. A tentative date of Wednesday, January 24, 2001 at 9:30-10:30 will be considered.