

## **AAPS-UK memorandum**

**to:** AAPS-UK Executive Committee

**from:** Christina M. Charriez, AAPS-UK Secretary

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**subject:** Minutes: Executive Committee Meeting on 9/17/01

**date:** 10/15/01

A meeting of the Executive Committee was held on 9/17/01 at 3 pm.

### **Members of the Executive Committee present:**

Josh Ayers, Chair

Bethel Sharma, Vice-Chair

Josh Ring, Treasurer

Chandra Patel, Historian

Christina Charriez, Secretary

Lisa Middleton, Pharmacology AGS Representative

Leigh Verbois, GPC Representative

### **Post Graduate Conference:**

Dr. Digenis has provided AAPS-UK with a list of potential Keynote speakers.

Members are currently working on a budget for Dr. Anderson including expected attendance and fees to be charged:

- Registration fees at the last Conference were approximately as follows:

Alumni: \$100-125

Spouses of alumni: \$40-50

Faculty and their spouses: \$40-50

Graduate students: free

Graduate students' significant others: \$25

- Total attendance at the last Conference: 100-150 people

- Estimate of attendance at this year's Conference: approximately 150 people
- Total attendance expected at the dinner is 125-130 people:

Faculty: 30

Spouses of alumni: 15

Students: 30-35

Alumni: 40

Spouses of alumni: 10

- Total attendance expected at lunch: about 100 people
- Total attendance expected at the hotel reception: 75-125 people

### **T-shirts:**

Lisa Middleton has provided a summary of T-shirt options and prices from three different vendors. T-shirt designs will be accepted from any student interested and discussed at the next student body meeting.

### **Funding:**

At the national level, AAPS has set aside money to assist the AAPS student chapters in organizing student conferences. The deadline for applications is October 1. For single school activities, the national association is offering \$2500 and for multi-school activities a cap has been set at \$7500. Dr Anderson has proposed that we use this as an opportunity to help fund the Post Graduate Conference. AAPS-UK is planning to open the Conference up to area colleges in order to compete for the multi-school funding. Professors and their students from local area colleges will be invited as a means of program exposure and recruiting.

### **Alumni Relations Committee:**

An Alumni Relations Committee has been formed. AAPS-UK has been asked to place a representative on the committee. All present agreed that Bethel Sharma would be the best choice, as she will be our Chair in the coming year and will be greatly involved in the preparations for the Post Graduate Conference.

### **Activities To Be Completed:**

1. Josh Ayers will obtain price quotes for 2-3 entrees for the dinner and for the buffet lunch at the Faculty Club.
2. A Post Graduate Conference budget for Dr. Anderson will be drafted including (a) optimistic and (b) less optimistic estimates of attendance.
3. A letter will be drafted to undergraduate science professors from area colleges who have 1-2 interested students for involvement in our Post Graduate Conference.
4. The next meeting will be October 1, 2001. The Executive Committee has agreed to meet every first Monday of the month at 3 pm or 4 pm.

