

AAPS Meeting Agenda

November 14, 2008

Members Attending:

Recap:

- AAPS picnic
 - Raffle: not a huge success, maybe not again
 - Turnout: great, more veggie burgers next time
- UK Student Organization Recruiting Fair
 - Good turnout
 - Listserv of undergraduate students
 - Should hold pizza lunch with them next year or some event
 - Invite undergrads to spring picnic

Upcoming Events:

- Officer Elections
 - After AAPS
 - Need to be done ASAP in order to get things switched over
- Holiday Potluck
 - December 10, 2008 11:30am – 2:00pm
- Young Scientist Seminar Series
 - End of January
 - Ethics in writing and publishing scientific literature
 - Dr. Bummer and Dr. Fink
 - Possibly January 29th, late afternoon
- Pizza lunch and presentation with Dr. Lynne Taylor (Purdue)
 - March 13, 2009
 - Topic: Changing Face of Industry and How We Fit Into It
- Invited Scientist from AAPS
 - Dr. Cao from Pfizer, Nanotechnology

New Business:

- Officer Elections
 - What officer positions?
 - Vice chair, secretary, treasurer, historian
 - Historian will remain elected position – need to confirm with whoever is nominated that they do have web design experience
 - Reps from divisions?
 - Get rid of one position - GPCR or GSBR
 - Have Dr. Buss appoint one person in charge of recruiting (which name?)

- Appoint subcommittee and have representatives from the different divisions
 - Will be appointed by new officers for first year
 - Elected in future?
 - Send email for nominations and set date for elections
 - Date: Friday, December 5th
 - Salin to send email
 - If someone nominates someone else, we have to confirm with them that they are willing to take the responsibility
 - Nominations due by November 28th, give to Courtney no later than Thursday, December 4th
 - Volunteers to make ballots and run election
 - Hand out/collect at seminar or online voting by email?
 - Voting by email is not confidential so stick with traditional procedures
 - Try to attract voters with some freebie
 - Courtney will make ballots
 - John will tentatively hand out ballots
 - Holiday Potluck
 - Cost/Budget
 - \$600 left from this year – maybe we should scrap the potluck and put the money towards an event next year since the COP is holding a Thanksgiving Potluck that includes students
 - What do we need to prepare?
 - Volunteers to organize list and secure items
 - We have some utensils, plates, cups
 - Order ham and turkey
 - Volunteer and place to get food from
 - Volunteer to make fliers and sign-up sheet for food
 - Young Scientist Seminar
 - In scheduling process
 - Need to confirm date
 - Get presentation to publish on web afterwards
 - Have to remove copyrighted images/info
 - Will need:
 - Snacks and drinks
 - Room
 - Flier and email
 - Invited Scientist from AAPS
 - Dr. Cao from Pfizer, Nanotechnology (see email)
 - If and when to come have speak
 - Cannot be a Friday seminar

- Two days only, one night lodging?
 - Coordinate with Dr. Li's class
 - Process and procedure for AAPS invited speakers
 - Since we did not have visiting scientist last year, can we negotiate to have two this upcoming year?
 - College is responsible for meals, lodging, and transportation
 - Student chapter or college?
 - Discuss with Dr. Li how this will be distributed
 - Will need to take him to dinner and provide transportation
- Undergraduate AAPS Members
 - How to incorporate into organization
 - Mailing list
 - Policies
- Procedures and Policies (SAC info)
 - Event Summary Sheet – on the web
 - Detailed list of:
 - How to reserve space, cost, contacts
 - Items needed for events, how many, and estimated costs
 - Typical dates and turnouts
 - Procedures for going through with the event
 - Detailed AAPS Notes and Binder
 - Keep track of:
 - Meeting notes, renewal docs, fliers, emails, etc.
 - Times for renewal of chapter, event summary sheets, other important events
 - Add thumb drive with all info to the binder
 - New Officers
 - Roles and duties
 - How elected, appointed
- Other Business (open to floor)
 - Company visits are currently out. Dr. Bummer and Dr. Stinchcomb were not able to pull any strings at the companies they contacted. Due to new insurance issues, companies are not giving tours.
 - Funding based on # of student members
 - Chapter can fund free student memberships